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Yvonne Arnaud Art Exhibition Mill Studio 3 to 18 July 2019

Dear Member,

As you may be aware the 24th annual summer exhibition organised by Guildford Arts will take place from 3 – 18 July. Yet again we have a wonderful selection of 26 national and local artists exhibiting.

We have been delighted in the past by the support we have received from members serving as stewards for this exhibition and we would like to invite you to help with this once again. The stewarding role is not onerous and really rather enjoyable. Stewards provide a warm welcome to visitors, maintain a watchful eye and assist with sales. You work in pairs so you have time to see the exhibition, talk to interested guests and potential buyers, and generally promote the arts in the area. Complete instructions are provided to all stewards in advance, with notes and instructions readily available at the welcome desk.

If you are able to help, please complete the form attached indicating all the sessions you would be available to steward. Mark your choices as first, second, third, etc, providing as many available time slots as you can. This gives the flexibility to compile a rota which includes everyone and spreads the stewarding duties as evenly as possible. We are particularly grateful to those of you who are able to do two or more shifts and if you would like to do a 'double shift' that would be very welcome. If you would like to volunteer with a friend, please mark this clearly on the form, and do ask friends if they might be willing to volunteer individually as well. **Please be sure to provide your name, contact telephone numbers and email address - and keep a note of the dates you have offered.**

The exhibition is open from 10 am to 7.30 pm Monday to Saturday and there are five stewarding sessions each day, except for a few days when we close at 6 pm.

Please return the rota by email or post (address above) as soon as possible. I would be grateful to **receive all selections by 23 May**. The rota will be compiled during the following week and will be sent to everyone along with complete instructions.

Thank you again so much for your help and involvement – I very much enjoyed meeting many of you last year. I look forward to hearing from you and to another very successful exhibition in July!

Best wishes

Pauline

Pauline Johnson
Stewarding Co-ordinator

PS The rota can also be downloaded from www.guildfordarts.com then saved and emailed to GASummerEx@guildfordarts.com. Please title the email ROTA. Thank you.